

WILLIAMS FIRE PROTECTION AUTHORITY
810 E Street, Williams, California
Regular Meeting of the Board of Directors
Monday, May 17, 2021

MINUTES

A regular meeting of the Williams Fire Protection Authority Board of Directors was called to order at 1731 hours by Chairperson, Doug Turner.

Directors Present: Allen Gobel, Robert Mendoza, Don Parsons, Esteban Torres, Doug Turner
Alternates Present: Kelly Lewis
Staff Present: Chief Gilbert, Kara Alvernaz
Other Present: None

Allen Gobel moved to approve the minutes of the April 19, 2021 regular meeting. Motion was 2nd by Esteban Torres. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Gobel – aye, Mendoza – aye, Parsons – aye, Torres – aye, Turner – aye.**

The Financial Reports as of 5/13/2021 and the 4/16/2021 – 5/13/2021 Check Registers were presented and discussed. Allen Gobel moved to accept the financial reports and approve Checks # 15990 – 16058 out of Umpqua Bank Checking xxx1215 totaling \$215,126.71 and Checks # 183 – 184 out of Umpqua Bank Impact Fee Fund xxx1223 totaling \$6,834.16. Motion was 2nd by Robert Mendoza. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Gobel – aye, Mendoza – aye, Parsons – aye, Torres – aye, Turner – aye.** Interest rates for Certificate of Deposit that matures on 6/6/2021 were presented. Renewal of the CD will be on June meeting agenda.

Kara presented the 2020-2021 Final Revised Operating Budget and briefed on the revisions made. Allen Gobel moved to adopt the 2020-2021 Revised Final Operating Budget of \$1,490,454.00. Motion was 2nd by Don Parsons. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Gobel – aye, Mendoza – aye, Parsons – aye, Torres – aye, Turner – aye.**

Kara presented the 2020-2021 Revised Capital Budget and briefed on the revisions made. Esteban Torres moved to adopt the 2020-2021 Revised Final Capital Budget of \$10,100. Motion was 2nd by Robert Mendoza. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Gobel – aye, Mendoza – aye, Parsons – aye, Torres – aye, Turner – aye.**

Chief's Report:

- The April 2021 Stats were presented, briefed on recent incidents.
- Announced that he has been selected as 2nd Alternate for OES Region 3.
- Reported that the Williams Enloe Quarters remodel has been completed by the City of Williams and that Enloe Ambulance unit should be stationed there from 5/19 on.
- Announced that an application was submitted for a Cal Fire Grant for wildland PPE. If awarded, the grant has a 50/50 match.

Allen Gobel moved to adopt Resolution No. 21-01, A Resolution of Intention to Continue Assessments for Fiscal Year 2021-22, Preliminarily Approving Engineer's Report, and Providing for Notice of Hearing for the Williams Fire Protection Authority Fire Suppression and Services Assessment. Motion was 2nd by Don Parsons. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Gobel – aye, Mendoza – aye, Parsons – aye, Torres – aye, Turner – aye.**

Chief Gilbert announced that 2 bids were received for the future fire station Phase 1 Project. The project includes base rock, underground work for drainage, installing 2 fire hydrants, all materials needed to install water and sewer lines. He was originally given a rough estimate of \$225,000 for the first phase. The lowest bid received was for \$286,824. Discussion followed. Don Parsons moved to accept the lowest bid submitted from Walberg Inc., in the amount of \$286,824 for Phase 1 Project for future fire station. Motion was 2nd by Allen Gobel. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Gobel – aye, Mendoza – aye, Parsons – aye, Torres – aye, Turner – aye.**

The meeting was adjourned to Closed Session at 1827 hours.

The meeting was called back to Open Session at 1918 hours. It was announced that Negotiations and Fire Chief Performance Evaluation were pending.

The meeting was adjourned at 1919 hours.

Doug Turner, Board Chairperson

Jeff Gilbert, Secretary