

WILLIAMS FIRE PROTECTION AUTHORITY
810 E Street, Williams, California
Regular Meeting of the Board of Directors
Monday, November 15, 2021

MINUTES

A regular meeting of the Williams Fire Protection Authority Board of Directors was called to order at 1730 hours by Vice-Chairperson, Allen Gobel.

Directors Present: Allen Gobel, Robert Mendoza, Don Parsons, Esteban Torres

Alternates Present: None

Staff Present: Chief Gilbert, Kara Alvernaz

Other Present: None

Don Parsons moved to approve the minutes of the October 18, 2021 regular meeting. Motion was 2nd by Robert Mendoza. **Motion passed. Ayes 4 Noes 0 Absent 1 by the following vote: Gobel – aye, Mendoza – aye, Parsons – aye, Torres – aye, Turner – absent.**

The Financial Reports as of 10/31/2021 and the 10/1 – 10/31/2021 Check Registers were presented and discussed. Don Parsons moved to accept the 10/31/2021 Financial Reports and approve Check Register listing Checks # 16469 – 16534 out of Umpqua Bank Checking xxx1215 totaling \$88,900.17 and Checks # 188 - 189 out of Umpqua Bank Impact Fee Fund xxx1223 totaling \$324,158.17. Motion was 2nd by Esteban Torres. **Motion passed. Ayes 4 Noes 0 Absent 1 by the following vote: Gobel – aye, Mendoza – aye, Parsons – aye, Torres – aye, Turner – absent.**

The updated 2021 Mutual Aid Income and Expense report was presented and discussed.

Don Parsons moved to un-commit \$53,000 from the Umpqua Bank Capital Equipment Replacement Fund to be used towards purchase cost of new command vehicle. Motion was 2nd by Robert Mendoza. **Motion passed. Ayes 4 Noes 0 Absent 1 by the following vote: Gobel – aye, Mendoza – aye, Parsons – aye, Torres – aye, Turner – absent.**

Esteban Torres moved to approve using the proceeds from the Umpqua Bank Certificate of Deposit xxxxx1918 that matured on 6/6/2021 in the amount of \$257,601.42 towards costs of Future Fire Station Phase 1 Project. Motion was 2nd by Robert Mendoza. **Motion passed. Ayes 4 Noes 0 Absent 1 by the following vote: Gobel – aye, Mendoza – aye, Parsons – aye, Torres – aye, Turner – absent.**

Chief's Report:

- The October 2021 Stats were presented. Reported on recent and future training.
- Reported that the ambulance study was presented to the Board of Supervisors.

- Reported that Walberg Inc., completed the Phase 1 Project for the future fire station site. Total cost was \$372,470.00. Chief stated that fencing around the site will cost approximately \$52,000. Once fencing is complete, the driveways will need to be cemented (approximately \$120,00 cost). It was discussed to get put some k-rails across the driveways for the present.
- Announced that the Volunteer's annual Pheasant Hunt Fundraiser will be 11/20/2021.

Chief Gilbert reported that no bids were received for the sale of the 2014 Chevrolet Tahoe command vehicle. He recommended stripping all emergency equipment off of the vehicle and placing a for sale sign on it. Discussion followed. Don Parsons moved to place the 2014 Chevrolet Tahoe command vehicle for sale asking \$19,500 but allowing as low as \$16,500. Motion was 2nd by Robert Mendoza. **Motion passed. Ayes 4 Noes 0 Absent 1 by the following vote: Gobel – aye, Mendoza – aye, Parsons – aye, Torres – aye, Turner – absent.**

Chief Gilbert presented a draft Employee Assistance Program Agreement between CONCERN and the City of Williams and Williams Fire Protection Authority dated December 1, 2021 – November 30, 2023. The City of Williams has agreed to pay the entire cost of the program (\$7,000) for year one. There may be additional charges for high utilization if that occurs. Discussion followed. Don Parsons moved to authorize Chief Gilbert to sign the Agreement. Motion was 2nd by Esteban Torres. **Motion passed. Ayes 4 Noes 0 Absent 1 by the following vote: Gobel – aye, Mendoza – aye, Parsons – aye, Torres – aye, Turner – absent.**

The meeting was adjourned at 1837 hours.

Allen Gobel, Vice-Chairperson

Jeff Gilbert, Secretary