

WILLIAMS FIRE PROTECTION AUTHORITY
810 E Street, Williams, California
Regular Meeting of the Board of Directors
Monday, May 18, 2026

MINUTES

A regular meeting of the Williams Fire Protection Authority Board of Directors was called to order at 1730 hours by Chairperson, Allen Gobel.

Directors Present: Kate Dunlap, Allen Gobel, Jeremiah Karlonas, Kelly Lewis, Don Parsons

Alternates Present: None

Staff Present: Chief Gilbert, Kara Alvernaz, Mary Pineda, Nicholas Mayes, Angel Flores

Other Present: Yvonne Kimball (City of Williams Manager)

Kate Dunlap moved to approve the minutes of the April 20, 2026 Regular Meeting and the April 24, 2026 Special Meeting. Motion was 2nd by Don Parsons. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Dunlap – aye, Gobel – aye, Karlonas- aye, Lewis – aye, Parsons – aye.**

The Financial Reports as of 4/30/2026 and the 4/1 – 4/30/2026 Check Register were presented and discussed. Kelly Lewis moved to accept the financial reports and approve Checks # 21426-21515 out of Umpqua Bank Checking xxx1215 totaling \$169, 387.00 and Checks # 244 – 246 out of Columbia Bank Impact Fee Fund xxx1223 totaling \$37, 574.25. Motion was 2nd by Kate Dunlap. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Dunlap – aye, Gobel – aye, Karlonas- aye, Lewis – aye, Parsons – aye.**

Kara Alvernaz asked the board to consider renewing CD with Tri Counties Bank and reported that rates have gone down. Kelly Lewis moved to renew CD with Tri Counties Bank for 11 months @ 3.5% APR. Motion was 2nd by Don Parsons. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Dunlap – aye, Gobel – aye, Karlonas- aye, Lewis – aye, Parsons – aye.**

The 2025-26 Mutual Aid Reimbursement Report was presented to the board.

Chief's Report:

- Gilbert reported on stats and recent incidents, including an E-Bike Incident, double fatal on Highway 20, and an explosion which resulted in the loss of a body part.
- Reported on Development Projects.
- Updated staff that Janus Solar has completed and submitted their Emergency Response Plan.
- Chief Gilbert initiated a discussion with the Board regarding whether the Authority should continue providing fees for services billing in-house or at all. Concerns were expressed about the high number of uninsured individuals and the resulting volume of unpaid accounts. Chief noted that managing these accounts requires significant staff time and administrative resources, increasing the workload on office personnel. Chief Gilbert was directed to research third-party billing service providers and present potential options to the Board for consideration.

Jeremiah Karlonas moved to Adopt Resolution No. 26-01 – A Resolution of Intention to Continue Assessments for Fiscal Year 2026-27, Preliminary Approving Engineer’s Report, and Providing for Notice of Hearing for the Williams Fire Protection Authority Fire Suppression and Services Assessment. Motion was 2nd by Allen Gobel. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Dunlap – aye, Gobel – aye, Karlonas- aye, Lewis – aye, Parsons – aye.**

The meeting was adjourned to Closed Session at 18:03 hours.

The meeting was called back to Open Session at 18:14 hours. It was reported that staff was provided direction on the unrepresented employee in the Administrative Assistant position and that the Fire Chief Annual Performance Evaluation will be presented at the next meeting.

The meeting was adjourned at 18:15 hours.

Allen Gobel, Chairperson

Jeff Gilbert, Secretary