

WILLIAMS FIRE PROTECTION AUTHORITY
810 E Street, Williams, California
Regular Meeting of the Board of Directors
Monday, December 16, 2019

MINUTES

A regular meeting of the Williams Fire Protection Authority Board of Directors was called to order at 1700 hours by Chairperson, Doug Turner.

Directors Present: M. Charter, A. Gobel, R. Mendoza, J. Troughton, D. Turner
Alternates Present: None
Staff Present: Chief Gilbert, Kara Alvernaz, John Alvernaz
Other Present: None

John Troughton moved to approve the minutes of the November 18, 2019 regular meeting. Motion was 2nd by Mike Charter. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Charter – aye, Gobel – aye, Mendoza – aye, Troughton – aye, Turner - aye.**

The Financial Reports and Check Register was presented and discussed. Allen Gobel moved to approve the Financial Reports dated 12/13/19 and the 11/16 – 12/13/19 Check Register listing Check # 14752 – 14821 out of Umpqua Bank Checking xxx1215 totaling \$118,551.47 and Check # 180 out of Umpqua Bank Impact Fee Fund Checking xxx1223 totaling \$6,194.01. Motion was 2nd by Robert Mendoza. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Charter – aye, Gobel – aye, Mendoza – aye, Troughton – aye, Turner – aye.**

An updated 2019 Strike Team/Contract Fire Income and Expense report was presented.

Kara requested board to consider un-committing and transferring additional funds from Strike Team Payroll Fund to cover 2019 Expenses paid to date. Allen Gobel moved to un-commit \$60,000 from the Umpqua Bank Strike Team Payroll Fund to cover additional OES Task Force Payroll and Strike Team/OES Task Force expenses. Motion was 2nd by John Troughton. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Charter – aye, Gobel – aye, Mendoza – aye, Troughton – aye, Turner – aye.**

Chief's Report:

- The November 2019 Stats were presented. Briefed on November OES Pre-Position Task Force.
- Chief briefed on ambulance response times resulting from reduction from 2 to 1 ambulances in entire county.
- Reported that signage on the fire station was completed.
- Reported the 2019 California Fire Code will be presented at next meeting.

Kara informed board members that the Authority Section 125 Premium Only Plan Adoption Agreement must be adopted annually by resolution. Mike Charter moved to adopt Resolution No. 19-05 – A Resolution Approving Adoption of Amended Section 125 Premium Only Plan. Motion was 2nd by Allen Gobel. **Motion passed. Ayes 5 Noes 0 absent 0 by the following vote: Charter – aye, Gobel – aye, Mendoza – aye, Troughton – aye, Turner – aye.**

During Board/ Staff Discussion, Mike Charter announced that he is stepping down as a board member. Board members thanked Mike for his time of service on the Authority board. John Troughton reported that the City Council representatives to the Authority board will remain the same (Mendoza, Troughton) for 2020. Chief Gilbert reported that he will have SAFER Grant discussion on January meeting agenda.

The meeting was adjourned at 1725 hours.

Doug Turner, Chairperson

Jeff Gilbert, Secretary