

WILLIAMS FIRE PROTECTION AUTHORITY
810 E Street, Williams, California
Regular Meeting of the Board of Directors
Monday, June 20, 2022

MINUTES

A regular meeting of the Williams Fire Protection Authority Board of Directors was called to order at 1730 hours by Chairperson, Doug Turner.

Directors Present: Allen Gobel, Kelly Lewis, Robert Mendoza, Doug Turner
Alternate Present: Jeremiah Karlonas, Rex Mayes
Staff Present: Chief Gilbert, Kara Alvernaz, John Alvernaz
Other Present: Susan Barnes (SCI Consulting)

At 1732 hours the meeting was opened to a Public Hearing being held for the continuation of the benefit assessment in fiscal year 2022-2023 that funds the Williams Fire Protection Authority Fire Suppression and Protection Assessment District. No comments from the public. The Public Hearing was closed at 1733 hours.

Kelly Lewis moved to approve the minutes of the May 16, 2022 regular meeting. Motion was 2nd by Allen Gobel. **Motion passed. Ayes 4 Noes 0 Absent 1 by the following vote: Gobel – aye, Lewis – aye, Mendoza – aye, Parsons – absent, Turner – aye.**

The Financial Reports dated 5/31/2022 and the 5/1 – 5/31/22 Check Register were presented and discussed. Kelly Lewis moved to accept the Financial Reports dated 5/31/2022 and approve Checks # 17011 – 17116 totaling \$381,221.39 out of Umpqua Bank Checking xxx1215 and Check # 199 out Umpqua Bank Impact Fee Fund xxx1223 totaling \$528.93. Motion was 2nd by Robert Mendoza. **Motion passed. Ayes 4 Noes 0 Absent 1 by the following vote: Gobel – aye, Lewis – aye, Mendoza – aye, Parsons – absent, Turner – aye.**

The 2022/2023 Operating Budget was presented and discussed. Allen Gobel moved to adopt the 2022/2023 Operating Budget of \$1,132,803. Motion was 2nd by Robert Mendoza. **Motion passed. Ayes 4 Noes 0 Absent 1 by the following vote: Gobel – aye, Lewis – aye, Mendoza – aye, Parsons – absent, Turner – aye.**

Agenda Item # 5c was moved to follow item 9.

Chief's Report:

- The May 2022 Stats were presented. Briefed on recent calls and OES Preposition.
- Reported that County Board of Supervisors was placing a ½ cent transaction and use tax measure on November Ballot that would help fund ambulance services.
- Announced that REACH Air will be stationing a helicopter in Williams.
- Reported that bids are due 6/27/22 for the Phase 1B Cement work for future station site. Bids will be presented at July board meeting.
- Announced that a SAFER Grant funded firefighter position is vacant. Position was advertised and received 6 applications. In the process of testing and interviewing.

Allen Gobel moved to adopt Resolution No. 22-02 – “A Resolution Approving Engineer’s Report, Confirming Diagram and Assessment, and Ordering the Continuation of Assessments for Fiscal Year 2022-2023 for the Williams Fire Protection Authority Fire Suppression and Protection Services Assessment. Motion was 2nd by Robert Mendoza. **Motion passed. Ayes 4 Noes 0 Absent 1 by the following vote: Gobel, - aye, Lewis – aye, Mendoza – aye, Parsons – absent, Turner – aye.**

Chief Gilbert announced that Yocha Dehe Wintun Nation has awarded a grant in the amount of \$318,750.00 for the Authority to purchase a 2000-gallon tactical water tender. Authority cost share would be approximately \$144,549. Discussion followed. Allen Gobel moved to accept the grant award from Yocha Dehe Wintun Nation. Motion was 2nd by Kelly Lewis. **Motion passed. Ayes 4 Noes 0 Absent 1 by the following vote: Gobel – aye, Lewis – aye, Mendoza – aye, Parsons – absent, Turner – aye.**

Chief Gilbert presented 3 bids for a 2000-gallon tactical water tender. Bids were from Ferrara Rev Group, Rosenbauer and US Fire Pump. Discussion followed. Allen Gobel moved to accept the bid from US Fire Pump with a prepayment cost of \$463,299.27 and to pay Authority share cost out of the Capital Equipment Replacement Fund. Motion was 2nd by Kelly Lewis. **Motion passed. Ayes 4 Noes 0 Absent 1 by the following vote: Gobel – aye, Lewis – aye, Mendoza – aye, Parsons – absent, Turner – aye.**

The 2022/2023 Capital Budget was presented and discussed. Kelly Lewis moved to adopt the 2022/2023 Capital Budget of \$602,748. Motion was 2nd by Allen Gobel. **Motion passed. Ayes 4 Noes 0 Absent 1 by the following vote: Gobel – aye, Lewis – aye, Mendoza – aye, Parsons – absent, Turner – aye.**

Chief Gilbert presented an Automatic Mutual Aid Agreement with Lake County Fire Agencies. Allen Gobel moved to approve the Automatic Mutual Aid Agreement. Motion was 2nd by Robert Mendoza. **Motion passed. Ayes 4 Noes 0 Absent 1 by the following vote: Gobel – aye, Lewis – aye, Mendoza – aye, Parsons – absent, Turner – aye.**

The meeting was adjourned to Closed Session at 1800 hours.

The meeting was called back to Open Session at 1825 hours. It was announced that annual performance evaluation was presented and signed by Chief Gilbert. It was also announced that pending approval of funding increase from City of Williams, Labor Negotiators were instructed to open MOU negotiations with Williams Professional Firefighters Association to amend pay steps.

The meeting was adjourned at 1826 hours.

Doug Turner, Chairperson

Jeffery Gilbert, Fire Chief