

**WILLIAMS FIRE PROTECTION AUTHORITY**  
**810 E Street, Williams, California**  
**Regular Meeting of the Board of Directors**  
**Monday, October 16, 2023**

**MINUTES**

A regular meeting of the Williams Fire Protection Authority Board of Directors was called to order at 1730 hours by Chairperson Doug Turner.

Directors Present: Kate Dunlap, Allen Gobel, Kelly Lewis, Don Parsons, Doug Turner  
Alternates Present: Jeremiah Karlonas, Rex Mayes  
Staff Present: Chief Gilbert, Kara Alvernaz,  
Other Present: Paul Seaver, Erik Knight, Angel Flores, Jonathan Flores, Esteban Tinoco and Tinoco family, (all left after official swearing-in)

Chief Gilbert introduced Esteban Tinoco, newly hired firefighter for SAFER Grant funded position and administered the Oath of Office to firefighter Tinoco.

Kelly Lewis moved to approve the minutes of the September 18, 2023 regular meeting. Motion was 2<sup>nd</sup> by Allen Gobel. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Dunlap – aye, Gobel – aye, Lewis – aye, Parsons – aye, Turner - aye.**

The Financial Reports as of 9/30/2023 and the 9/1 – 9/30/2023 Check Registers were presented and discussed. Allen Gobel moved to accept the 9/30/2023 Financial Reports and approve Check Register listing Check # 18375 – 18481 out of Umpqua Bank Checking xxx1215 totaling \$205,990.84 and ACH Debits out of Umpqua Bank Capital Equipment Replacement Fund xxx6829 totaling \$300,000.00. Motion was 2<sup>nd</sup> by Kate Dunlap. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Dunlap – aye, Gobel – aye, Lewis – aye, Parsons – aye, Turner – aye.**

Chief's Report

- The September 2023 Stats were presented.
- Updated on status of Janus Solar appeal to County of Colusa.
- Informed that he had been appointed to the executive board of CA Fire Chiefs Assoc.

Kate Dunlap moved to approve Amendment No. 5 to the Williams Fire Protection Authority Joint Powers Agreement. Motion was 2<sup>nd</sup> by Allen Gobel. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Dunlap – aye, Gobel – aye, Lewis – aye, Parsons – aye, Turner – aye.**

Chief Gilbert and Kara Alvernaz requested the board to consider increasing the hours for the new Office Assistant position from 20 hours a week to 30 hours a week and to increase the pay rate to \$22 per hour with benefits. Kara presented budget comparisons showing cost increase for proposed 30 hours a week position. Discussion followed. Allen Gobel moved to make the position a 30 hour per week position, pay rate of \$22 per hour and \$1200 per month for benefits. **Motion was 2<sup>nd</sup> by Don Parsons. Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Dunlap – aye, Gobel – aye, Lewis – aye, Parsons – aye, Turner – aye.**

The meeting was adjourned at 1815 hours in memory of Natalie Harmon, wife of longtime Colusa City volunteer firefighter Paul Harmon.

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Doug Turner, Chairperson

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Jeff Gilbert, Secretary