

WILLIAMS FIRE PROTECTION AUTHORITY
810 E Street, Williams, California
Regular Meeting of the Board of Directors
Monday, March 16, 2020

MINUTES

A regular meeting of the Williams Fire Protection Authority Board of Directors was called to order at 1700 hours by Chairperson, Allen Gobel.

Directors Present: Allen Gobel, Robert Mendoza, Esteban Torres, John Troughton
Alternates Present: Kelly Lewis (arrived at 1703 hours)
Staff Present: Chief Gilbert, Kara Alvernaz, John Alvernaz,
Other Present: Frank Kennedy (City Administrator), Keenan Jorge (arrived at 1708 hrs.)

John Troughton moved to approve the minutes of the February 18, 2020 regular meeting. Motion was 2nd by Robert Mendoza. **Motion passed. Ayes 4 Noes 0 Absent 1 by the following vote: Gobel – aye, Mendoza – aye, Torres – aye, Troughton – aye, Turner – absent.**

The Financial Reports dated 3/13/20 and the 2/15/20 – 3/13/20 Check Register were presented and discussed. John Troughton moved to approve the Financial Reports and Check Register listing Check # 14960 – 15017 out of Umpqua Bank Checking xxx1215 totaling \$51,415.49. Motion was 2nd by Esteban Torres. **Motion passed. Ayes 4 Noes 0 Absent 1 by the following vote: Gobel – aye, Mendoza – aye, Torres – aye, Troughton – aye, Turner – absent.**

The updated 2019 Strike Team Reimbursement report was presented.

Kara presented the 19/20 Revised Operating Budget and briefed on the revisions made. Esteban Torres moved to adopt the 19/20 Revised Final Operating Budget of \$928,295. Motion was 2nd by Robert Mendoza. **Motion passed. Ayes 4 Noes 0 Absent 1 by the following vote: Gobel – aye, Mendoza – aye, Torres – aye, Troughton – aye, Turner – absent.**

Kara presented the 19/20 Revised Capital Budget and briefed on the revisions made. John Troughton moved to adopt the 19/20 Revised Final Capital Budget of \$106,400. Motion was 2nd by Robert Mendoza. **Motion passed. Ayes 4 Noes 0 Absent 1 by the following vote: Gobel – aye, Mendoza – aye, Torres – aye, Troughton – aye, Turner – absent.**

Chief's Report:

- The February 2019 Stats were presented. Briefed on recent calls.
- Reported on recent Colusa County Fire Chiefs meeting.

Williams Fire Protection Authority Fire Suppression and Protection Services Assessment District Citizens' Oversight Committee member, Keenan Jorge, spoke on behalf of the Committee that consisted of Evan Bell, Keenan Jorge and Gerry Nall. Keenan presented board members a copy of the Citizens' Oversight Committee Report and informed the board that the committee recommended increasing the 20/21 Benefit Assessment Rate 2% to \$83.67 per Single Family Equivalent (SFE). Keenan reported that the committee felt it was better to do a small increase each year rather than a large increase every 2 to 3 years. The 20/21 rate calculations were presented along with a proposed 20/21 preliminary operating budget. Discussion followed. John Troughton moved to increase the assessment rate 2% (from \$82.03 to \$83.67 per SFE). Motion was 2nd by Esteban Torres. **Motion passed. Ayes 4 Noes 0 Absent 1 by the following vote: Gobel – aye, Mendoza – aye, Torres – aye, Troughton – aye, Turner – absent.**

The 20/21 Preliminary Operating Budget was presented and discussed. John Troughton moved to adopt the 20/21 Preliminary Operating Budget of \$720,284. Motion was 2nd by Esteban Torres. **Motion passed. Ayes 4 Noes 0 Absent 1 by the following vote: Gobel – aye, Mendoza – aye, Torres – aye, Troughton – aye, Turner – absent.**

Esteban Torres moved to introduce Ordinance No. 20-01 by title only and waive the first reading of Ordinance No. 20-01 – “An Ordinance of the Board of Directors of the Williams Fire Protection Authority Adopting Local Amendments To Building Standards In The 2019 California Fire Code”. Motion was 2nd by John Troughton. **Motion passed. Ayes 4 Noes 0 Absent 1 by the following vote: Gobel – aye, Mendoza – aye, Torres – aye, Troughton – aye, Turner – absent.**

John Troughton moved to Adopt Resolution No. 20-01 – A Resolution Changing Regular Board Meeting Time. Motion was 2nd by Esteban Torres. **Motion passed. Ayes 4 Noes 0 Absent 1 by the following vote: Gobel – aye, Mendoza – aye, Torres – aye, Troughton – aye, Turner – absent.**

Chief Gilbert presented 3 bids for replacing concrete apron in front of north bays. He stated that the Williams Fire Protection District (Rural District) had budgeted funds to cover the concrete repair and would request that the Rural District cover the cost at the April Rural District Board meeting. Esteban Torres moved to accept and award to the lowest bid received, Brian Taylor Concrete Construction. Motion was 2nd by Robert Mendoza. **Motion passed. Ayes 4 Noes 0 Absent 1 by the following vote: Gobel – aye, Mendoza – aye, Torres – aye, Troughton – aye, Turner – absent.**

The meeting was adjourned at 1743 hours in memory of Colleen Manor, wife of late former fire chief Glen Manor.

Allen Gobel, Chairperson

Jeff Gilbert, Secretary