

**WILLIAMS FIRE PROTECTION AUTHORITY**  
**810 E Street, Williams, California**  
**Regular Meeting of the Board of Directors**  
**Tuesday, January 21, 2020**

**MINUTES**

A regular meeting of the Williams Fire Protection Authority Board of Directors was called to order at 1709 hours by Vice-Chairperson, Allen Gobel.

Directors Present: Allen Gobel, Robert Mendoza, Esteban Torres, John Troughton  
Alternates Present: Kelly Lewis, Rex Mayes  
Staff Present: Chief Gilbert, Kara Alvernaz, John Alvernaz

It was announced that Esteban Torres will serve as Williams Volunteer Firefighters Association Representative and Kelly Lewis will serve as Alternate Representative on the Authority Board for a 2 year term ending 12/31/2021 (appointed by the Williams Fire Protection District). Chief Gilbert then administered the “Oath of Office” to Kelly Lewis.

John Troughton moved to nominate Allen Gobel as Chairperson for 2020. Motion was 2<sup>nd</sup> by Robert Mendoza. **Motion passed. Ayes 5 Noes 0 Absent 1 by the following vote: Gobel – aye, Alternate Mayes – aye, Mendoza – aye, Torres – aye, Troughton – aye, Turner – absent.**

Rex Mayes moved to nominate John Troughton as Vice-Chairperson for 2020. Motion was 2<sup>nd</sup> by Robert Mendoza. **Motion passed. Ayes 5 Noes 0 Absent 1 by the following vote: Gobel – aye, Alternate Mayes – aye, Mendoza – aye, Torres – aye, Troughton – aye, Turner – absent.**

John Troughton moved to approve the minutes of the December 16, 2019 regular meeting. Motion was 2<sup>nd</sup> by Rex Mayes. **Motion passed. Ayes 5 Noes 0 Absent 1 by the following vote: Gobel – aye, Alternate Mayes – aye, Mendoza – aye, Torres – aye, Troughton – aye, Turner – absent.**

The Financial Reports and Check Register were presented and discussed. John Troughton moved to approve the Financial Reports dated 1/17/20 and the 12/14/19 to 1/17/20 Check Register listing Check # 14822 – 14901 out of Umpqua Bank Checking xxx1215 totaling \$94,323.75 and Check # 1022 out of Umpqua Bank Strike Team Payroll Fund xxx7344 totaling \$60,000. Motion was 2<sup>nd</sup> by Esteban Torres. **Motion passed. Ayes 5 Noes 0 Absent 1 by the following vote: Gobel – aye, Alternate Mayes – aye, Mendoza – aye, Torres – aye, Troughton – aye, Turner – absent.**

An updated 2019 Strike Team/Contract Fire Income and Expense report was presented.

Chief's Report:

- The December 2019 Stats and final 2019 YTD Stats were presented.
- Updated on ambulance service responses.
- Reported that he hopes to have the 2019 CA Fire Code on February agenda.
- Reported that the Firescope board is negotiating with US Forest Service on the California Fire Assistance Agreement.
- Announced that burn trailer training (sponsored by CSFA Grant) will be held on 2/8 and 2/9.
- Announced that Yoche Dehe Wintun Nation awarded the Williams Volunteer Firefighters Association \$28,000 to purchase extrication tools.

Chief Gilbert informed the board that he would like to apply for a Department of Homeland Security Staffing for Adequate Fire and Emergency Response (SAFER) Grant. It is a 3 year grant that if awarded would allow for the hiring of 4 additional firefighters so that the Authority would have 2 firefighters on duty, 24 hours a day. Board members were given a report showing the Authority cost share for the 4 additional firefighters if the grant is awarded. Discussion followed. John Troughton moved to authorize staff to apply for the SAFER Grant. Motion was 2<sup>nd</sup> by Rex Mayes. **Motion passed. Ayes 5 Noes 0 Absent 1 by the following vote: Gobel – aye, Alternate Mayes – aye, Mendoza – aye, Torres – aye, Troughton – aye, Turner – absent.**

During Board/Staff Discussion:

- Kara stated that now that the Authority has a website, where meeting dates and time are posted (as required by law), that the Authority should meet at the same time every month. She asked the rural board to consider meeting earlier but it wasn't approved. Kara asked board to consider moving all meetings to 5:30pm. It will be on February Agenda.

The meeting was adjourned at 1756 hours.

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Allen Gobel, Chairperson

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Jeff Gilbert, Secretary