

**WILLIAMS FIRE PROTECTION AUTHORITY**  
**810 E Street, Williams, California**  
**Regular Meeting of the Board of Directors**  
**Monday, April 20, 2026**

**MINUTES**

A regular meeting of the Williams Fire Protection Authority Board of Directors was called to order at 17:30 hours by Chairperson, Allen Gobel.

Directors Present: Kate Dunlap, Allen Gobel, Jeremiah Karlonas, Kelly Lewis, Don Parsons  
Staff Present: Chief Gilbert, Kara Alvernaz, Mary Pineda, Nicholas Mayes, John Alvernaz, Ben Mayes and Angel Flores  
Others Present: Kelly Ornbaun, Stephen Marsh, Rex Mayes, Yvonne Kimball (City of Williams Manager).

Kara suggested that agenda items 4c and 4d be moved to after item 11 and before items 12 and 13. Lewis made a motion to approve the change; the motion was 2<sup>nd</sup> by Kate Dunlap. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Dunlap – aye, Gobel – aye, Karlonas – aye, Lewis – aye, Parsons – aye.**

During Public Comment, Stephen Marsh addressed the board regarding a request he had made to office personnel of the Williams Fire Protection Authority. He stated that after submitting the request, he later received an email from an attorney. To avoid responding by email and potentially incurring attorney fees, he chose to address the board in person about the matter.

Kelly Lewis moved to approve the minutes of the March 16, 2026, regular meeting. Motion was 2<sup>nd</sup> by Don Parsons. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Dunlap – aye, Gobel – aye, Karlonas – aye, Lewis – aye, Parsons – aye.**

The Financial Reports dated 3/31/2026 and the 3/1 – 3/31/2026 Check Register were presented and discussed. Kelly Lewis moved to approve the Financial Reports and Check Register listing Check # 21327 – 21425 out of Columbia Bank Checking xxx1215 totaling \$160,362.97, Check # 243 out of Columbia Bank Impact Fee Fund xxx1223 totaling \$59,513.06 and Check # 1018 totaling \$685,496.00 out of Columbia Bank Capital Equipment Replacement Fund xxx6829. Motion was 2<sup>nd</sup> by Kate Dunlap. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Dunlap – aye, Gobel – aye, Karlonas – aye, Lewis – aye, Parsons – aye.**

The 2025-26 Mutual Aid Income and Reimbursement Report was presented.

Chief's Report:

- Stats were presented. Reported on recent incidents.
- Updated on new fire station being built.

Kara announced that the 2026-2027 Fire Suppression and Protection Services Assessment Engineer's Report, prepared by SCI Consulting Group, has been received electronically and was provided to each board member.

Policy 26-01: Firefighter Relief Shift and Policy 26-02: Seasonal Firefighters were presented to the board. Kate Dunlap made a motion to adopt both policies. 2<sup>nd</sup> by Kelly Lewis. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Dunlap – aye, Gobel – aye, Karlonas – aye, Lewis – aye, Parsons – aye.**

Policy Lexipol Policy 800: Records Management, 801: Release of Records, 802: Subpoenas, and 803: Patient Medical Record Security and Privacy along with supporting documents were presented to the board. Kelly Lewis made a motion to adopt all mentioned policies along with supporting documents. Motion 2<sup>nd</sup> by Jeremiah Karlonas. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Dunlap – aye, Gobel – aye, Karlonas – aye, Lewis – aye, Parsons – aye.**

Discussion was held regarding the purchase of a backup generator for the new fire station. Chief Gilbert presented bid costs on four different generators. Jeremiah Karlonas made a motion to proceed with the purchase of the ES-powered GENERAC generator. Motion was 2<sup>nd</sup> by Don Parsons. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Dunlap – aye, Gobel – aye, Karlonas – aye, Lewis – aye, Parsons – aye.**

A discussion was held regarding funding for the new fire station training tower. Jeremiah Karlonas made a motion to allocate \$750,000 from funds received from the RWE Project as a down payment for the project and to sign the contract agreement with Forge Fire and Company with the understanding that \$500,000.00 of the RWE Funds would be committed to the CA Class Capital Equipment Replacement Fund once funding is received from Yocha Dehe. The motion was 2<sup>nd</sup> by Kate Dunlap. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Dunlap – aye, Gobel – aye, Karlonas – aye, Lewis – aye, Parsons – aye.**

Chief Gilbert informed the board that the City of Williams intends to collect impact fees from the Authority for the new fire station. He stated his disagreement with the proposed fees, noting that the Authority is a public agency. Chief Gilbert recommended that the board submit a letter to the city requesting a waiver of impact fees for both the new fire station and the training tower. Kate Dunlap made a motion to send a letter to the City of Williams requesting a waiver of all impact fees for the new fire station and training facility, with the condition that the Williams Fire Protection Authority cover all inspection and plan check costs. Kelly Lewis 2<sup>nd</sup> the motion. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Dunlap – aye, Gobel – aye, Karlonas – aye, Lewis – aye, Parsons – aye.**

Chief Gilbert presented a report on his recommendation for the investment of funding from RWE.

Kelly Lewis made a motion to commit \$150,000.00 of the RWE Funds to the CA CLASS Capital Equipment Replacement Fund. Motion was 2<sup>nd</sup> by Kate Dunlap. **Motion passed. Ayes 5 Noes 0 Absent 0 by the following vote: Dunlap – aye, Gobel – aye, Karlonas – aye, Lewis – aye, Parsons – aye.**

During board and staff general discussion, Kara Alvernaz addressed a comment made by Stephen Marsh during public comment regarding his request to office personnel. She informed the board that Stephen Marsh had come into the office to request a copy of the check that the Authority received for the Janus Solar Agreement. Due to checks containing bank account numbers, Chief Gilbert contacted legal counsel to handle the matter.

The meeting was adjourned at 18:06 hours.

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Allen Gobel, Chairperson

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Jeff Gilbert, Secretary