

**WILLIAMS FIRE PROTECTION AUTHORITY**  
**810 E Street, Williams, California**  
**Regular Meeting of the Board of Directors**  
**Monday, June 18, 2018**

**MINUTES**

A regular meeting of the Williams Fire Protection Authority Board of Directors was called to order at 1700 hours by Vice-Chairperson, Allen Gobel.

Directors Present: Charles Bergson, Allen Gobel, John Troughton  
Alternate Present: Esteban Torres  
Staff Present: Chief Gilbert, Kara Alvernaz, John Alvernaz  
Other Present: Susan Barnes (SCI Consulting Group)

At 1701 hours the meeting was opened to a Public Hearing being held for the continuation of the benefit assessment in fiscal year 2018-19 that funds the Williams Fire Protection Authority Fire Suppression and Protection Assessment District. No comments from the public. The Public Hearing was closed at 1702 hours.

John Troughton moved to approve the minutes of the May 22, 2018 rescheduled regular meeting. Motion was 2<sup>nd</sup> by Charles Bergson. **Motion passed. Ayes 4 Noes 0 Absent 2 by the following vote: Bergson – aye, Charter – absent, Gobel – aye, Alternate Torres – aye, Troughton – aye, Turner – absent.**

The Financial Reports dated 6/14/18 and the 5/18/18 – 6/14/18 Check Register was presented and discussed. Kara gave board members a breakdown of the 2017 Cal Fire Grant Project. John Troughton moved to approve the Financial Reports dated 6/14/18 and Checks # 13502 – 13554 totaling \$150,313.79 out of Umpqua Bank Checking xxx1215. **Motion was 2<sup>nd</sup> by Esteban Torres. Motion passed. Ayes 4 Noes 0 Absent 2 by the following vote: Bergson – aye, Charter – absent, Gobel – aye, Alternate Torres – aye, Troughton – aye, Turner – absent.**

Chief's Report:

- a.) The May 2018 Stats were presented.
- b.) Reported that there has been no discussion at the county level between Enloe Ambulance and the County of Colusa.
- c.) Reported that OES1 blew a tire enroute to mutual aid for structure fire in Middletown CA. Estimated repair cost is \$4300. Claim has been filed with insurance. South Lake Fire has stated that they will cover the cost of the repairs!
- d.) Reported that Indian Valley Community Services District still plans to purchase 3012 – 1997 Freightliner and is suppose to pay prior to June 30, 2018.
- e.) Reported that command staff appointments have been finalized and will be announced at the Volunteers Association June 18, 2018 meeting.
- f.) Informed board members that in the future, the Authority needs to adopt a policy setting minimum call responses and training requirements for volunteer firefighters.

Esteban Torres moved to adopt Resolution No. 18-03 – “A Resolution Approving Engineer’s Report, Confirming Diagram and Assessment, and Ordering the Continuation of Assessments for Fiscal Year 2018-19 for the Williams Fire Protection Authority Fire Suppression and Protection Services Assessment. Motion was 2<sup>nd</sup> by John Troughton. **Motion passed. Ayes 4 Noes 0 Absent 2 by the following vote: Bergson – aye, Charter, - absent, Gobel – aye, Alternate Torres – aye, Troughton – aye, Turner – absent.**

The 18/19 proposed Final Operating Budget was presented and discussed. John Troughton moved to adopt the 18/19 Final Operating Budget of \$669,772. Motion was 2<sup>nd</sup> Esteban Torres. **Motion passed. Ayes 4 Noes 0 Absent 2 by the following vote: Bergson – aye, Charter – absent, Gobel – aye, Alternate Torres – aye, Troughton – aye, Turner – absent.**

The 18/19 proposed Capital Funds Budget was presented. Chief Gilbert presented a report on his proposed 18/19 capital expenditure projects. Discussion followed. Charles Bergson moved to adopt the 18/19 Capital Budget of \$46,993. Motion was 2<sup>nd</sup> by John Troughton. **Motion passed. Ayes 4 Noes 0 Absent 2 by the following vote: Bergson – aye, Charter – absent, Gobel – aye, Alternate Torres – aye, Troughton – aye, Turner – absent.**

During Board/Staff general discussion, John Troughton expressed his concern over the ambulance issue. He and board member Bergson will have the city administrator send a letter to the County of Colusa to address the issue.

The meeting was adjourned to Closed Session at 1743 hours.

The meeting was called back to Open Session at 1744 hours. It was announced that Chairman Turner hadn’t left the evaluation with the Vice-Chair so there was no evaluation to present.

The meeting was adjourned at 1745 hours.

---

Allen Gobel, Vice-Chairperson

---

Jeffery Gilbert, Fire Chief