

**WILLIAMS FIRE PROTECTION AUTHORITY**  
**810 E Street, Williams, California**  
**Regular Meeting of the Board of Directors**  
**Monday, September 20, 2021**

**MINUTES**

A regular meeting of the Williams Fire Protection Authority Board of Directors was called to order at 1731 hours by Chairperson, Doug Turner.

Director's Present: Allen Gobel (arrived at 17:35), Robert Mendoza, Don Parsons, Doug Turner

Alternates Present: Kelly Lewis

Staff Present: Chief Gilbert, Kara Alvernaz

Other Present: None

Don Parsons moved to approve the minutes of the August 23, 2021 special meeting. Motion was 2<sup>nd</sup> by Robert Mendoza. **Motion passed. Ayes 4 Noes 0 Absent 2 by the following vote: Gobel – absent, Mendoza – aye, Alternate Lewis – aye, Parsons – aye, Torres – absent, Turner – aye.**

The Financial Reports dated 8/31/2021 and the 8/1– 8/31/2021 Check Register were presented and discussed. Allen Gobel moved to accept the Financial Reports and approve Check Register listing Checks # 16251 – 16365 out of Umpqua Bank Checking xxxxx1215 totaling \$214,142.59 and Checks # 1025 out of Umpqua Bank Strike Team Payroll Fund xxxxx7344 totaling \$148,000. Motion was 2<sup>nd</sup> by Kelly Lewis. **Motion passed. Ayes 5 Noes 0 Absent 1 by the following vote: Gobel – aye, Alternate Lewis – aye, Mendoza – aye, Parsons – aye, Torres – absent, Turner – aye.**

The 2021 Mutual Aid Reimbursement report was presented. Kara explained that the Authority needs approximately \$160,000 to cover remaining mutual aid payroll costs. Discussion followed. Allen Gobel moved to un-commit \$160,000 from Umpqua Bank Capital Equipment Replacement Fund, to be used for 2021 Strike Team/Contract Fire Payroll Cost until reimbursements are received from State of California. Motion was 2<sup>nd</sup> by Don Parsons. **Motion passed. Ayes 5 Noes 0 Absent 1 by the following vote: Gobel – aye, Alternate Lewis – aye, Mendoza – aye, Parsons – aye, Torres – absent, Turner – aye.**

Chief's Report:

- The August 2021 Stats were presented. Reported on recent MCI on Highway 20.
- Reported on mutual aid participations to date.
- Updated on progress of Phase 1 of Station Project.
- Distributed copy of letter received from Lake County Fire Protection District Fire Chief, thanking for assistance with major wildland fire on 8/18/2021.

Chief Gilbert reported that the Authority has received a Department of Forestry and Fire Protection (Cal Fire) Rural Fire Capacity Grant Award to purchase Wildland PPE. The Authority cost share will be \$8,005. Chief Gilbert suggested that the cost share be taken out of the 2021 Mutual Aid Net Reimbursements. Allen Gobel moved to accept the Department of Forestry and Fire Protection (Cal Fire) Grant Award and that the 50% cost share of \$8,005 come out of 2021 Mutual Aid Net Reimbursements. Motion was 2<sup>nd</sup> by Kelly Lewis. **Motion passed. Ayes 5 Noes 0 Absent 1 by the following vote: Gobel – aye, Alternate Lewis – aye, Mendoza – aye, Parsons – aye, Torres – absent, Turner – aye.**

Kelly Lewis moved to adopt Resolution No. 21-03 – Approving the Department of Forestry and Fire Protection Agreement #7FG21144. Motion was 2<sup>nd</sup> by Allen Gobel. **Motion passed. Ayes 5 Noes 0 Absent 1 by the following vote: Gobel – aye, Alternate Lewis – aye, Mendoza – aye, Parsons – aye, Torres – absent, Turner – aye.**

Kelly Lewis moved to adopt Resolution No. 21-04 – Authorizing an Amendment to the Contract between the Board of Administration of the California Public Employees’ Retirement System and Board of Directors of Williams Fire Protection Authority. Motion was 2<sup>nd</sup> by Robert Mendoza. **Motion passed. Ayes 5 Noes 0 Absent 1 by the following vote: Gobel – aye, Alternate Lewis – aye, Mendoza – aye, Parsons – aye, Torres – absent, Turner – aye.**

Chief Gilbert presented a report on proposed replacement of the 2014 Chevrolet Tahoe command vehicle. The report included costs of a new Tahoe, along with costs to have communication equipment and lights installed on it. Don Parsons moved to approve ordering/purchasing a new command vehicle off the State of California 5 year bid contract with Winner’s Chevrolet. The budget for the project is up to \$63,000. Motion was 2<sup>nd</sup> by Allen Gobel. **Motion passed. Ayes 5 Noes 0 Absent 1 by the following vote: Gobel – aye, Alternate Lewis – aye, Mendoza – aye, Parsons – aye, Torres – absent, Turner – aye.**

The meeting was adjourned at 1819 hours.

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Doug Turner, Chairperson

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Jeff Gilbert, Secretary