

WILLIAMS FIRE PROTECTION AUTHORITY
810 E Street, Williams, California
Regular Meeting of the Board of Directors
Monday, April 17, 2023

MINUTES

A regular meeting of the Williams Fire Protection Authority Board of Directors was called to order at 17:31 hours by Vice-Chairperson, Allen Gobel.

Directors Present: Kate Dunlap, Allen Gobel, Kelly Lewis, Don Parsons

Alternates Present: None

Staff Present: Chief Gilbert, Kara Alvernaz

Other Present: Robert Shull (attended for presentation then left)

Robert Shull, Director of Investments Services for California Class gave a presentation on their pooled investment option for public agencies.

Kelly Lewis moved to approve the minutes of the March 20, 2023 regular meeting. Motion was 2nd by Kate Dunlap. **Motion passed. Ayes 4 Noes 0 Absent 1 by the following vote: Dunlap – aye, Gobel – aye, Lewis – aye, Parsons – aye, Turner – absent.**

The Financial Reports as of 4/30/2023 and the 4/1 – 4/30/2023 Check Register were presented and discussed. Don Parsons moved to approve the Financial Reports and Check Register listing Checks # 17871 – 17952 out of Umpqua Bank Checking xxx1215 totaling \$278,648.37. Motion was 2nd by Kelly Lewis. **Motion passed. Ayes 4 Noes 0 Absent 1 by the following vote: Dunlap – aye, Gobel – aye, Lewis – aye, Parsons – aye, Turner – absent.**

An updated 2022 Mutual Aid's Reimbursement Report was presented.

2022-2023 budget revisions were tabled as Kara is still waiting final costs on new water tender and utilities.

Discussion was held on 2023-2024 operating budget.

Chief's Report:

- The March 2023 Stats were presented. Reported on recent incidents.
- Reported that the county fire chiefs should have a draft RFP for ambulance services by the end of April.
- Reported that the REACH fire program is moving forward.
- Reported on recent attendance at Firescope meeting.
- Announced that the new water tender should arrive by May 5th.
- Announced that the Volunteers Association purchased and donated approximately \$30,000 of equipment (airbags, stair chair) to the Authority.

Copies of the 2023-2024 Fire Suppression and Protection Services Assessment Engineer's Report, prepared by SCI Consulting Group was distributed to each board member.

Chief Gilbert reported that he informed Janus Solar Project that the Authority wants \$300,00 per year to staff an additional firefighter on first out engine 24/7 and reported on recent meeting with Greg Plucker (County Building/Planning Director) and Wendy Tyler (County Administrator) that he attended along with Allen Gobel and Don Parsons.

Kara presented a corrected page 5 to the Audit Report. Don Parsons moved to accept the Audit Report for the year ended 6/30/2022 to include the corrected page 5, as presented by Perry, Bunch and Johnston, Inc. CPA's. Motion was 2nd by Kate Dunlap. **Motion passed. Ayes 4 Noes 0 Absent 1 by the following vote: Dunlap – aye, Gobel – aye, Lewis – aye, Parsons – aye, Turner – absent.**

The meeting was adjourned to Closed Session at 18:19 hours.

The meeting was called back to Open Session at 19:13 hours. Direction was given to labor negotiators in Closed Session.

The meeting was adjourned at 19:16 hours.

Allen Gobel, Vice-Chairperson

Jeff Gilbert, Secretary